



CITY OF TROY BOARD OF PARK COMMISSIONERS
MEETING AGENDA
Tuesday, March 5, 2024
4:00 p.m. – Council Chambers

Call to Order: President – Mr. Emerick

- I. Roll Call: Mr. Emerick
Mr. Harrelson
Mrs. Anderson
- II. Approve Minutes: February 6, 2024 Board of Park Commissioners Meeting Minutes
- III. Reports: Jeremy Drake, Park Superintendent (Report Attached)
Ken Siler, Recreation Director (Report Attached)
Kyler Booher, Director of Golf (Report Attached)
Mr. Emerick, Planning Commission Report

IV. New Business:

- a. Provide a recommendation to Council authorizing the Treasure Island Use Agreement for concerts on June 22 and August 3 and temporary activation of the DORA on June 22, July 4, and August 3, 2024
- b. Recommend to Council the requested portion of the DORA Temporary Activation Boundary for the 2024 Troy Strawberry Festival
- c. Recommend to the Planning Commission a positive recommendation to accept private open space for the proposed The Reserves at Cliff Oaks Subdivision

V. Other:

VI. Adjourn:

CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – February 6, 2024, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Emerick, President.

Members of the Board Present: Mr. Jordan Emerick, President
Mr. Will Harrelson, Vice-President
Mrs. Mona Anderson, Secretary

Others Attending: Jeremy Drake, Park Superintendent
Ken Siler, Recreation Director
Citizens
City Staff

The minutes of the January 9, 2024 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mr. Harrelson, seconded by Mrs. Anderson.

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes). Mr. Drake stated that he has met with City Staff to work on updating the Parks Conditions and Needs Assessments along with the information for the Comprehensive Plan. All of the equipment in the parks will be evaluated which will be helpful this coming summer when the Board of Park Commissioners meet for their Annual Tour of Parks. Mr. Emerick confirmed the work that is being completed is in addition to what the Board of Park Commissioners do annually. Mr. Drake stated it is different but the original project was started in 2017 and the information is needing updated again. Mr. Harrelson questioned how detailed the Comprehensive Plan will be in regards to the City Parks and Mr. Drake stated we won't know the final details of the plan until it is released later this year. Mr. Harrelson highlighted that as the City approaches new subdivision growth, it will be helpful for the Board of Park Commissioners to have a strategic plan for the vision of the City parks. Mr. Emerick questioned the progress of construction on the North Market Street Ballfields and Mr. Drake stated they are behind do to the weather but they are hopeful to get on track before the softball season starts.
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes). Mr. Siler had nothing to add to his report.
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes).

NEW BUSINESS:

- **Provide a recommendation to Council regarding authorizing Treasure Island non-ticketed use agreements for concerts on June 22 and August 3 and a temporary activation of the DORA:** Mr. Siler stated there are two non-ticketed events at Treasure Island Park in the summer of 2024 which will include controlled sale and consumption of adult beverages. Council authorization is needed for any concert involving the sale of alcohol, and he temporary activation of the DORA. The alcohol sale and consumption would follow all the state requirements.
A motion was made by Mr. Harrelson, seconded by Mrs. Anderson, to provide a recommendation to City Council regarding authorizing the non-ticketed use agreements for concerts on June 22, 2024 and August 3, 2024 at Treasure Island Park. MOTION PASSED, UNANIMOUS VOTE
A motion was made by Mr. Harrelson, seconded by Mr. Emerick, provide a recommendation to City Council regarding temporary activation of the DORA at Treasure Island Park.
MOTION PASSED, UNANIMOUS VOTE
- **Consideration of the Troy Noon Optimist Club placing American Flags on the Levee for the following holidays:**
 - Memorial Day May 24, 2024 till May 28, 2024
 - Flag Day and July 4 June 12, 2024 till July 8, 2024
 - Labor Day and Patriot Day August 30, 2024 till September 22, 2024Julie Vandever, 619 Willow Point Court, Troy, is the Flag Chair for the Troy Noon Optimist Club and she stated the Optimist Club received a generous donation to purchase more flags to place on the

leaves for the dates listed above. Mr. Drake stated the only issue he can see with the flags being placed for longer periods of time is if there is inclement weather around May 28, 2024 and the flags are not taken down immediately, they would be in place for the Troy Strawberry Festival. Mrs. Vandever stated they are aware of the tight deadline and they will make sure the flags are removed by the festival.

A motion was made by Mr. Harrelson, seconded by Mr. Emerick, for the flags to be placed on the levee the following dates:

- Memorial Day May 24, 2024 till May 28, 2024
- Flag Day and July 4 June 12, 2024 till July 8, 2024
- Labor Day and Patriot Day August 30, 2024 till September 22, 2024

MOTION PASSED, UNANIMOUS VOTE

- **Liberty Meadows Subdivision – Fees-in-lieu-of** – Austin Eidemiller, Planning and Zoning Manager, stated the Board of Park Commissioners previously approved the request for fees-in-lieu of in 2021 for the Liberty Meadows Subdivision. The subdivision has expired and is required to go back through the review process. The application received will create a new development located on Troy-Urbana Road, east of Hunters Ridge Drive. The proposed development which consists entirely of single-family homes, encompasses 86.275 acres and includes 179 buildable lots that range from .2755 acres to .674 acres. The Developer is not proposing to provide any parkland and is requesting to review from the Park Board to consider fees-in-lieu-of instead of 3% (2.58 Acres) of parkland required by the Subdivision Regulations. Accepting the fees-in-lieu-of would result with \$86,500 in the Park and Recreation Capital Budget. This number does assume all (173) planned buildings are constructed and developed. The fees will be collected with the submittal of the zoning permits for the principal structures.

Staff is recommending the acceptance of fees-in-lieu-of instead of open green space. The Comprehensive Plan, Chapter 12, states that the City provides more park and recreation space per capita than similar sized communities. The City's Consultant, American Structurepoint, has conducted an Existing Conditions Report of which analyzed the City's parks based on the National Recreation and Parks Association (NRPA) standards. The 2023 NRPA's median number of residents served per park was 2,287. The NRPA's median for regions serving 20,000 to 49,000 residents was 2,240 residents per park. In 2023, the City served 732 residents per park. These comparisons demonstrate that the 37 parks and other recreational facilities the City is serving its community at a high level. The acres of parkland per 1,000 residents is higher than all agencies and jurisdictions serving 20,000 to 49,000 residents.

Jeffrey Whidden, 1329 Vicksburg Court, Council Member First Ward is where this subdivision will be located. Mr. Whidden is asking for a negative recommendation from the Board of Park Commissioners based on there will be no parkland located in the First Ward once Campbell Park and Cookson Park are relinquished to Troy City Schools. Mr. Whidden questioned if we could repurpose the park equipment that is currently located at the parks that will be torn down. Mr. Whidden feels that there should be a public City Park located within the First Ward. Mr. Drake stated that at one time there was park property in Hunters Ridge and that parkland was sold due to being declared as surplus.

Mr. Drake highlighted that having designated green space in a subdivision sets an expectation to the neighborhood that a park could be developed at some point. Mr. Drake also stated there are 13 playgrounds that the equipment is getting older and within the upcoming years, the equipment will need to be replaced and that will cost a significant amount of money. Mr. Emerick agreed that the current equipment in some of the parks is getting older and will need to be replaced within the near future.

Frank Harlow, 701 North Market Street, Troy, is the developer of the subdivision and will work with the Board of Park Commissioners as to what is decided. Mr. Harlow stated it is concerning to have designated parkland in a subdivision with no plans for development. Mr. Harlow did state that there is park equipment in Halifax Subdivision that is close to the area of the Liberty Meadows Subdivision and it is not open to the public, it is private to the Halifax residents.

Mr. Harrelson asked Mr. Harlow the residents that are building in the subdivisions, are they requesting for parkland to be available. Mr. Harlow stated that the people that are wanting the parkland are the families with young children. Mr. Harlow did note that the subdivisions do have open green spaces which is great for all ages.

Mrs. Anderson asked if the City could explore getting the old park equipment from the parks that will be torn down. Mr. Drake stated that the condition of the equipment will not be known until it is removed. He did highlight that the standard playground equipment life is 20 years and the equipment at those parks have been in place for 10-15 years already. Mr. Drake doesn't feel repurposing the equipment would be that cost effective.

Mrs. Knight confirmed that if the fees-in-lieu of are accepted, the fees (\$500.00 per home) will be collected when the zoning permit is submitted with the Development Department. The funds are deposited into the Park and Recreation Capital Improvement Fund.

A motion was made by Mrs. Anderson to table the Liberty Meadows Subdivision – Fees-in-lieu-of.

Mr. Emerick asked Mr. Eidemiller if the City takes on more park property how that would affect the Comprehensive Plan that is currently in the planning phase and he stated that the City will not get the results to August 2024. Mr. Drake stated he is hoping to have the park data back in June 2024.

Mr. Harrelson asked if there is going to be dedicated parkland, is that area platted to be homes or park. Mr. Harlow stated the subdivision would need to be re-platted but noted there is green space in the planes around the ponds.

Mr. Eidemiller stated there would have to be an amendment to the general plan so that can take some time to get completed. He also stated the plan is conditionally approved with the Planning Commission for the general plan to be approved if the Board of Park Commissioners accept fees-in-lieu-of.

Mr. Harrelson confirmed the green space around the ponds within the subdivision will be maintained by the HOA. Mr. Harrelson asked if the HOA would be interested in placing any amenities in the green space and Mr. Harlow stated that is up to the HOA not the developer.

Mr. Harrelson noted the Board of Park Commissioners may need to look at a strategic plan in the future so the board has some guidelines to follow when these are presented to the Park Board.

Mr. Titterington, Director of Public Service and Safety, confirmed that the requirement is to accept the fees-in-lieu-of or preserve the green space. Mr. Titterington noted that American Structurepoint will have a park plan available as part of the comprehensive plan later this year.

A motion was made by Mr. Harrelson, seconded by Mrs. Anderson, to make a positive recommendation to Planning Commission to accept fees-in-lieu-of at Liberty Meadows Subdivision.

Vote: Yes - Mr. Harrelson and Mrs. Anderson; No - Mr. Emerick. Motion Approved

- **To provide a recommendation to Council regarding bid authorization for new lighting at the North Market Street Softball Field at a cost not to exceed \$175,000.00** – Mr. Drake stated the new lighting at the North Market Street Softball Field was budgeted in the 2024 Budget and staff has completed the specifications for what will need to be updated for the project. The lighting that is currently in place is outdated and AES has agreed to come out and remove the current transformers that are in place and the poles that are there are the cities property.

A motion was made by Mr. Emerick, seconded by Mrs. Anderson to recommend to Troy City Council to authorize bids and enter into a contract for the North Market Street Girls' Softball Field Lighting Replacement Project at a cost not to exceed \$175,000. MOTION PASSED, UNANIMOUS VOTE

- **Authorizing the annual one-year extension for the Miami Shores Golf Course Tee Signs** – Mr. Emerick stated this is a one-year renewal with the agreement that is currently with Golf Graphics for the tee signs located at Miami Shores Golf Course. Golf Graphics has provided the maintenance with the signs and have been very good to work with in the past.

A motion was made by Mr. Emerick, seconded by Mr. Harrelson to authorize the one-year extension for the Miami Shores Golf Course Tee Signs. MOTION PASSED, UNANIMOUS VOTE

- **Authorize starting the Park Maintenance Building Project using the design-build process** – Robert Watson, Engineering Tech, stated staff has been in the planning phase for a couple of months for a new Park Maintenance Building. The new Park Maintenance Building would be located at the Paul G. Duke Park, which facility would serve the administrative, operational and maintenance functions of the Park

Department for years to come. The City is following the ORC permitted design-build process for the project.

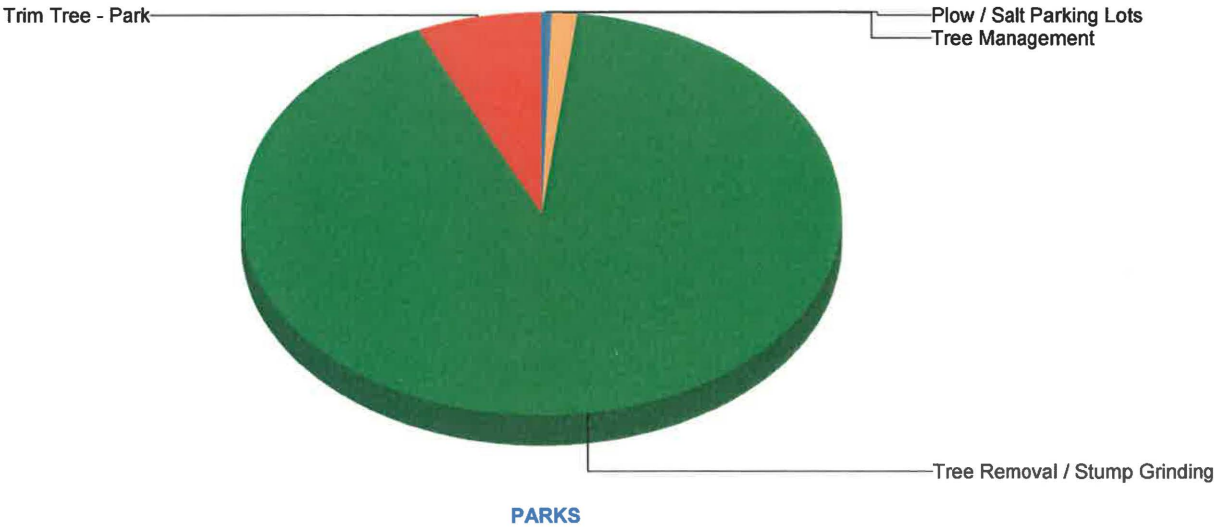
A motion was made by Mr. Emerick, seconded by Mrs. Anderson to recommend to Troy City Council to proceed with the Park Maintenance Building Project using the Ohio Revised Code-Design Build process and that notification of the project will be by placing a legal ad, placing a notice on the City's website, providing notice to professional publications, and providing notice to design-build firms with which the City has prior experience.

MOTION PASSED, UNANIMOUS VOTE

There being no further business, upon motion of Mr. Harrelson, seconded by Mrs. Anderson, by unanimous voice vote, the Board adjourned at 4:52 p.m.

Respectfully submitted,

Work Order Cost By Category & Work Type



ID	INITIATED DATE	TOTAL COST	ADDRESS	STATUS
PARKS				
Plow / Salt Parking Lots				
27701	January 31, 2024	\$160.35		CLOSED
Salt public parking lots				
\$160.35				1
Tree Management				
27739	February 05, 2024	\$223.17		CLOSED
Map Miami Erie Canal monarch Sycamore Trees				
27747	February 06, 2024	\$233.44		CLOSED
Review current tree ordinance. Propose recommended changes.				
\$456.61				2
Tree Removal / Stump Grinding				
27699	January 31, 2024	\$0.00	1458 CHELSEA RD	CLOSED
Remove 1 tree Cindy Johnson 937-304-1013				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
27737	February 05, 2024	\$1,453.68	409 N Elm St	CLOSED
Remove three Cottonwood Trees, Treasure Island				
27702	January 31, 2024	\$1,085.20		CLOSED
Remove 1 Red Pine on the river levee				
27703	January 31, 2024	\$813.90		CLOSED
Remove 1 Maple McKaig-Race Park				
27704	January 31, 2024	\$542.60		CLOSED
Remove 1 Crabapple Tree Menke Park				
27735	February 05, 2024	\$2,753.26		CLOSED
Remove two pine trees and stumps Riverside Cemetery				
27750	February 06, 2024	\$1,627.80		CLOSED
Remove 1 Elm and 1 Maple. Corner of N Market and Staunton				
27969	February 26, 2024	\$1,773.57		CLOSED
Remove three Elm Trees Archer Park				
27970	February 26, 2024	\$813.90		CLOSED
Remove two Red Pine trees, Archer Park				
27971	February 26, 2024	\$639.78		CLOSED
Remove two pine trees Archer Park				
27972	February 26, 2024	\$1,899.10		CLOSED
Remove 5 trees Community Park				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
27973 remove 1 Siberian Elm, McKaig-Race Park	February 26, 2024	\$1,085.20		CLOSED
28032 remove 1 Ash McKaig-Race Park	March 01, 2024	\$747.24		CLOSED
28033 Remove 1 Maple, 1 Pine Community Park	March 01, 2024	\$1,599.45		CLOSED
28034 Remove 1 Pine and 1 Elm Community Park	March 01, 2024	\$1,919.34		CLOSED
28036 Remove 1 Locust and 1 Elm Community Park	March 01, 2024	\$1,599.45		CLOSED
28037 Remove 4 Elms and 1 Pine Community Park	March 01, 2024	\$4,798.35		CLOSED
28038 Remove 2 Maples, 1 Linden, 1 Pine Community Park	March 01, 2024	\$4,798.35		CLOSED
		\$29,950.17		18
		Trim Tree - Park		
27736 Trim 2 trees Riverside Cemetery	February 05, 2024	\$564.42	101 RIVERSIDE DR	CLOSED
27748 Elevate and trim: 3 Spruce Community Park 5 Deciduous trees Community 2 Spruce Dye Mill at East Main Street	February 06, 2024	\$1,628.06		CLOSED
		\$2,192.48		2
23		\$32,759.61		
Grand Total:		\$32,759.61		23

CITY OF PARK BOARD MEETING

March 5, 2024

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. Summer program registrations will begin April 1st.
2. 2024 Float Troy reservations began February 1st. To date there are 32 reserved.
3. Recommendation to City Council for temporary activation of DORA at Treasure Island Park on July 4th in addition to June 22nd and August 3rd.
4. Upcoming Hobart Arena Events:
 - a. First Lego League Ohio Championships – March 9 & 10, 2024.
 - b. Ice Racing – March 23, 2024.
 - c. WGI – April 10-21, 2024.
 - d. Dayton Feis – April 27, 2024.
 - e. UVCC Achievers Recognition Ceremony – April 30, 2024.
 - f. Ohio Baton State Championships – May 4-5, 2024.
 - g. Centerstage Dance Academy Spring Recital – May 11 & 12, 2024.
 - h. Jo Dee Messina/Tracy Byrd – May 18, 2024.
5. We are currently offering \$10 off season passes through April, 2024. One Hundred Twenty (120) 2024 Troy Aquatic Park season passes plus eleven (11) grandparents passes have been sold to date.

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2024 February Report

Date: Tuesday, March 5th, 2024

- The golf course and driving range were open throughout the month of February
 - o Weather in February was very mild and allowed for a decent amount of on course play and driving range usage
- We will continue to run operations on the Shoreline side of the building until the simulator leagues are done in the middle of March. We will then move pro shop operations back to the actual pro shop as of March 18th.
- The driving range will be MATS ONLY (the tee area will remain closed) until at least April 15th
 - o This is standard practice. The grass is not growing nor being cut regularly until this time
- We have begun taking tee times as of March 1st. In January and February we operated on a first-come, first-serve basis.
- Maintenance staff has been performing routine golf course and driving range maintenance
 - o The golf course remained in good condition through the winter
- The Shoreline is open with limited hours and limited staffing. We will begin normal hours and staffing at the beginning of April as well as lengthening the hours.

Please find attached the MTD/YTD Expense Report, HowGoesItReports and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2024 Month 02 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	393,104.00	27,642.24	54,374.81	338,729.19	0.00	338,729.19	13.83%	86.17%
713.445.5102	OVERTIME W/ PERS	1,000.00	1,055.32	1,692.15	(692.15)	0.00	(692.15)	169.22%	(69.22%)
713.445.5104	EDUCATIONAL INCENTIVE EXEMPT FROM FLSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	55,175.00	7,797.67	11,406.59	43,768.41	0.00	43,768.41	20.67%	79.33%
713.445.5161	LIFE INSURANCE	390.00	31.80	63.60	326.40	0.00	326.40	16.31%	83.69%
713.445.5162	HEALTH INSURANCE	102,400.00	8,158.44	16,316.88	86,083.12	0.00	86,083.12	15.93%	84.07%
713.445.5163	CITY'S CONTRIBUTION HSA	11,100.00	0.00	0.00	11,100.00	0.00	11,100.00	0.00%	100.00%
713.445.5164	WORKERS' COMPENSATION	11,825.00	0.00	4,844.80	6,980.20	0.00	6,980.20	40.97%	59.03%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	5,715.00	395.12	786.19	4,928.81	0.00	4,928.81	13.76%	86.24%
713.445.5201	OFFICE MATERIAL & SUPPLIES	1,500.00	66.96	112.33	1,387.67	0.00	1,387.67	7.49%	92.51%
713.445.5202	REPRODUCTION/PRINTING/PHO TO	2,300.00	0.00	0.00	2,300.00	0.00	2,300.00	0.00%	100.00%
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5205	CHEMICALS	69,600.00	20,906.00	20,906.00	48,694.00	24,094.00	24,600.00	64.66%	35.34%
713.445.5207	COMPUTER SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5210	FOOD	65,000.00	2,150.02	2,229.27	62,770.73	28,756.87	34,013.86	47.67%	52.33%
713.445.5211	BEVERAGE\SUPPLIES	45,000.00	2,245.65	3,556.26	41,443.74	40,757.48	686.26	98.47%	1.53%
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	420.60	775.33	4,224.67	0.00	4,224.67	15.51%	84.49%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	22,000.00	642.76	652.76	21,347.24	0.00	21,347.24	2.97%	97.03%
713.445.5239	OTHER MATERIALS & SUPPLIES	1,000.00	0.00	345.88	654.12	0.00	654.12	34.59%	65.41%
713.445.5241	UNIFORM ALLOWANCE	3,000.00	0.00	1,050.00	1,950.00	0.00	1,950.00	35.00%	65.00%
713.445.5243	SAFETY CLOTHING/EQUIPMENT	3,000.00	195.53	356.52	2,643.48	0.00	2,643.48	11.88%	88.12%
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	9,000.00	739.65	739.65	8,260.35	8,260.35	0.00	100.00%	0.00%
713.445.5254	FUEL-GASOLINE	6,500.00	209.67	209.67	6,290.33	6,290.33	0.00	100.00%	0.00%
713.445.5255	NON-LICENSED MACH & EQUIP	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5269	SUPPLIES FOR RESALE	52,000.00	98.46	2,114.70	49,885.30	3,000.00	46,885.30	9.84%	90.16%
713.445.5301	RENT/LEASE OF GOLF CARTS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00%	100.00%
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	30,000.00	3,884.90	6,303.27	23,696.73	0.00	23,696.73	21.01%	78.99%

MTD/YTD Current Expense Report by Fund for Year 2024 Month 02 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5313	WATER/SEWER	5,000.00	212.59	425.18	4,574.82	0.00	4,574.82	8.50%	91.50%
713.445.5315	FUEL OIL-HEATING	7,500.00	2,304.10	2,304.10	5,195.90	5,195.90	0.00	100.00%	0.00%
713.445.5316	TELEPHONE	7,000.00	0.00	0.00	7,000.00	2,599.80	4,400.20	37.14%	62.86%
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	0.00	0.00	300.00	0.00	300.00	0.00%	100.00%
713.445.5324	MEMBERSHIPS	3,000.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00%	100.00%
713.445.5331	ARCHITECTS AND ENGINEERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5335	EDP CONSULTANTS	2,500.00	129.60	1,449.20	1,050.80	0.00	1,050.80	57.97%	42.03%
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	70,000.00	2,416.28	2,416.28	67,583.72	67,583.72	0.00	100.00%	0.00%
713.445.5339	MISCELLANEOUS SERVICES	74,400.00	942.74	2,365.67	72,034.33	0.00	72,034.33	3.18%	96.82%
713.445.5359	INSURANCE POOL	8,000.00	0.00	6,396.60	1,603.40	0.00	1,603.40	79.96%	20.04%
713.445.5361	MAINT. OF FACILITIES	73,500.00	1,284.83	2,730.64	70,769.36	2,655.00	68,114.36	7.33%	92.67%
713.445.5363	MAINT. MACH/EQUIP	30,000.00	6,815.82	7,666.41	22,333.59	0.00	22,333.59	25.55%	74.45%
713.445.5364	MAINT. LICENSED VEHICLES	11,000.00	54.88	54.88	10,945.12	0.00	10,945.12	0.50%	99.50%
713.445.5365	MAINT. NON-LICENSED VEHICLES	18,000.00	0.00	0.00	18,000.00	0.00	18,000.00	0.00%	100.00%
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5381	POSTAGE	200.00	0.00	0.00	200.00	0.00	200.00	0.00%	100.00%
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	84.18	126.10	373.90	0.00	373.90	25.22%	74.78%
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5395	CONTINGENCY	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00%	100.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	6,000.00	631.00	631.00	5,369.00	0.00	5,369.00	10.52%	89.48%
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	8,000.00	620.00	1,125.00	6,875.00	0.00	6,875.00	14.06%	85.94%
713.445.5524	ACCRUED INTEREST	200.00	13.31	13.31	186.69	0.00	186.69	6.66%	93.35%
713.445.5525	REMITTANCE OF STATE SALES TAX	35,000.00	(222.67)	320.75	34,679.25	34,679.25	0.00	100.00%	0.00%
713.445.5527	PREMIUM ON INVESTMENTS	0.00	4.26	4.26	(4.26)	0.00	(4.26)	0.00%	0.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2024 Month 02 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	87,500.00	0.00	0.00	87,500.00	0.00	87,500.00	0.00%	100.00%
713.445.5636	GOLF CARTS	25,000.00	0.00	0.00	25,000.00	0.00	25,000.00	0.00%	100.00%
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,385,509.00	91,931.71	156,866.04	1,228,642.96	223,872.70	1,004,770.26	27.48%	72.52%
74 Accts		1,385,509.00	91,931.71	156,866.04	1,228,642.96	223,872.70	1,004,770.26	27.48%	72.52%

Pro Shop Feb 2024

Miami Shores Golf Course
Z Out Report - All Terminals
for 02/01/2024 - 02/29/2024
Generated
03/01/2024 08:20am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	11,170.97	0.00	11,170.97	Accessories	31.00	26.08
Check	1,996.00	0.00	1,996.00	Alcohol	387.00	1,219.24
Credit Card	59,283.14	0.00	59,283.14	Beverage	129.00	290.52
New Gift Cards Issued	-260.00	0.00	-260.00	Food	182.00	515.59
Gift Card	1,017.00	0.00	1,017.00	Gloves	13.00	170.63
Raincheck	-33.66	0.00	-33.66	Golf Balls	44.00	375.33
		0.00	0.00	Golf Instruction	2.00	140.00
		0.00		Carts	828.00	6,244.73
		0.00		Driving Range	23.00	3,658.00
		0.00		Golf Clubs	2.00	2,069.16
		0.00		Green Fees	1,397.00	14,999.50
		0.00		Grips	34.00	326.63
		0.00		Handicap	5.00	200.00
		0.00		Membership	64.00	33,680.00
		0.00		Pull Cart	42.00	145.65
		0.00		Rental Clubs	4.00	60.75
		0.00		Sales Miscellaneous	2.00	139.25
		0.00		Service	9.00	675.00
		0.00		Service Fees	-1.00	-9.00
		0.00		Simulator	612.00	7,433.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	72,450.11		72,450.11	7.000 %		813.39
Non Revenue Payments Total	723.34		723.34			
Total			73,173.45	Total		813.39
Difference			0.00			
Drawer Count			73,173.45	Sales		72,360.06
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		813.39
Total			73,173.45	Total		73,173.45

Pro Shop Feb 2023

Miami Shores Golf Course
Z Out Report - All Terminals
for 02/01/2023 - 02/28/2023
Generated
03/01/2024 08:21am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	12,997.10	0.00	12,997.10	Accessories	9.00	8.37
Check	770.00	0.00	770.00	Alcohol	446.00	1,254.95
Credit Card	42,352.23	0.00	42,352.23	Beverage	178.00	353.20
New Gift Cards Issued	-300.00	0.00	-300.00	Caps	5.00	106.39
Gift Card	2,140.50	0.00	2,140.50	Food	225.00	706.12
Raincheck	2.50	0.00	2.50	Gloves	1.00	15.89
		0.00	0.00	Golf Balls	67.00	593.84
		0.00		Golf Instruction	4.00	395.00
		0.00		Shirts	1.00	37.38
		0.00		Apparel	1.00	37.38
		0.00		Carts	754.00	5,839.90
		0.00		Driving Range	24.00	4,091.50
		0.00		Footwear	1.00	278.50
		0.00		Gloves	11.00	143.88
		0.00		Golf Clubs	3.00	1,333.27
		0.00		Green Fees	1,164.00	13,607.00
		0.00		Grips	64.00	555.14
		0.00		Handicap	2.00	80.00
		0.00		Membership	40.00	21,650.00
		0.00		Pull Cart	20.00	70.98
		0.00		Sales Miscellaneous	5.00	208.97
		0.00		Service	4.00	285.00
		0.00		Service Fees	11.00	33.00
		0.00		Simulator	458.00	5,466.90
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description	Amount	
Revenue Payments Total	56,119.33		56,119.33	7.000 %	809.77	
Non Revenue Payments Total	1,843.00		1,843.00			
Total			57,962.33	Total	809.77	
Difference			0.00			
Drawer Count			57,962.33	Sales	57,152.56	
+ Cash Short			0.00	+ Cash Over	0.00	
+ Checks Short			0.00	+ Checks Over	0.00	
				+ Taxes/Partial Returns	809.77	
Total			57,962.33	Total	57,962.33	

Shoreline Feb 2024

Totals Report - Payment Types							
Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Credit Card	\$3,112.37		\$0.00	\$0.00	\$0.00	\$3,556.32	\$443.95
Cash	\$2,478.50		\$0.00	\$0.00	\$0.00	\$2,478.50	\$0.00
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$5,590.87		\$0.00	\$0.00	\$0.00	\$6,034.82	\$443.95

Totals Report - Credit Card Types					
Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$2,256.12	\$0.00	\$2,580.63	\$324.51
Master		\$524.25	\$0.00	\$582.50	\$58.25
Discover		\$188.25	\$0.00	\$210.48	\$22.23
Amex		\$143.75	\$0.00	\$182.71	\$38.96
Totals		\$3,112.37	\$0.00	\$3,556.32	\$443.95

Totals Report - Location Sales															
Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	693	\$8.71	\$5,374.96	\$0.00	-\$146.13	\$0.00	\$0.00	\$362.04	\$0.00	\$5,228.83	\$443.95	\$0.00	\$443.95	\$0.00	\$6,034.82
Totals	693	\$8.71	\$5,374.96	\$0.00	-\$146.13	\$0.00	\$0.00	\$362.04	\$0.00	\$5,228.83	\$443.95	\$0.00	\$443.95	\$0.00	\$6,034.82

Date is from 2023/02/01 until 2023/03/01

Shoreline Feb 2023

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Credit Card	\$2,151.21		\$0.00	\$0.00	\$0.00	\$2,391.87	\$240.66
Cash	\$1,343.23		\$0.00	\$0.00	\$0.00	\$1,343.23	\$0.00
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$3,494.44		\$0.00	\$0.00	\$0.00	\$3,735.10	\$240.66

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa	\$1,920.84		\$0.00	\$2,145.56	\$224.72
Master	\$190.12		\$0.00	\$201.73	\$11.61
Discover	\$23.25		\$0.00	\$25.32	\$2.07
Amex	\$17.00		\$0.00	\$19.26	\$2.26
Totals	\$2,151.21		\$0.00	\$2,391.87	\$240.66

Totals Report - Location Sales

Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	348	\$10.45	\$3,302.95	\$0.00	-\$124.81	\$0.00	\$0.00	\$220.55	\$0.00	\$3,178.14	\$237.08	\$0.00	\$237.08	\$0.00	\$3,635.77
Shoreline 2	13	\$7.64	\$89.50	\$0.00	\$0.00	\$0.00	\$0.00	\$6.25	\$0.00	\$89.50	\$3.58	\$0.00	\$3.58	\$0.00	\$99.33
Totals	361	\$10.35	\$3,392.45	\$0.00	-\$124.81	\$0.00	\$0.00	\$226.80	\$0.00	\$3,267.64	\$240.66	\$0.00	\$240.66	\$0.00	\$3,735.10

		2024 Seasonal Employee Hours								
		1/5/2024	1/12/2024	1/19/2024	1/26/2024	2/2/2024	2/9/2024	2/16/2024	2/23/2024	3/1/2024
Maintenance										
Burnside, Kevin	\$11.30	16	24	24	20	24	24	24	28	24
TOTAL		24	24	24	20	24	24	24	28	24
Golf Shop										
Cianciolo, Hank	\$10.70								6.5	
Holtel, Jack	\$11.60								6	
Huston, Chris	\$10.70								8.75	
Weaver, Gary	\$10.70								4.75	
TOTAL									26	
The Shoreline										
Gillespie, Audrey	\$11.90						2.5		6.25	
Rietz, Sheila	\$10.70						4			
Whitsett, Scott	\$10.45								8.25	
TOTAL							6.5		14.5	



MEMORANDUM

TO: Board of Park Commissioners
FROM: Patrick E. J. Titterington
DATE: February 22, 2024
SUBJECT: TREASURE ISLAND USE AGREEMENT; TEMPORARY ACTIVATION OF THE DORA

RECOMMENDATION:

That the Board recommends to Troy City Council temporary activation of the DORA on June 22, July 4, and August 3, 2024, and authorizing the Director of Public Service and Safety to enter into non-ticketed use agreements for concerts at Treasure Island Park on June 22 and August 3.

BACKGROUND:

At the February meeting, the Board recommended that Troy City Council authorize temporary activation of the DORA and entering into non-ticketed use agreements for Treasure Island Park for two concerts:

June 22	7:30 PM concert sponsored by the City. The band will be Crush Bon Jovi Experience
August 3	7:30 PM concert sponsored by the City. The band will be Turn to Stone – A tribute to ELO

It was also discussed that there would be a concert on July 4 at 7:30 PM, sponsored by The Troy Foundation, Troy Rotary Club and the City. The band will be Dogs of Society the Ultimate Elton Rock Tribute. Previously, it was not requested that the DORA be temporarily activated on July 4. The sponsors now request temporary activation of the DORA for July 4 so that attendees may carry DORA beverages within the extended area, which would include Treasure Island Park (see attached map). Alcohol will not be sold at Treasure Island Park on July 4, so there is no need for a non-ticketed use agreement.

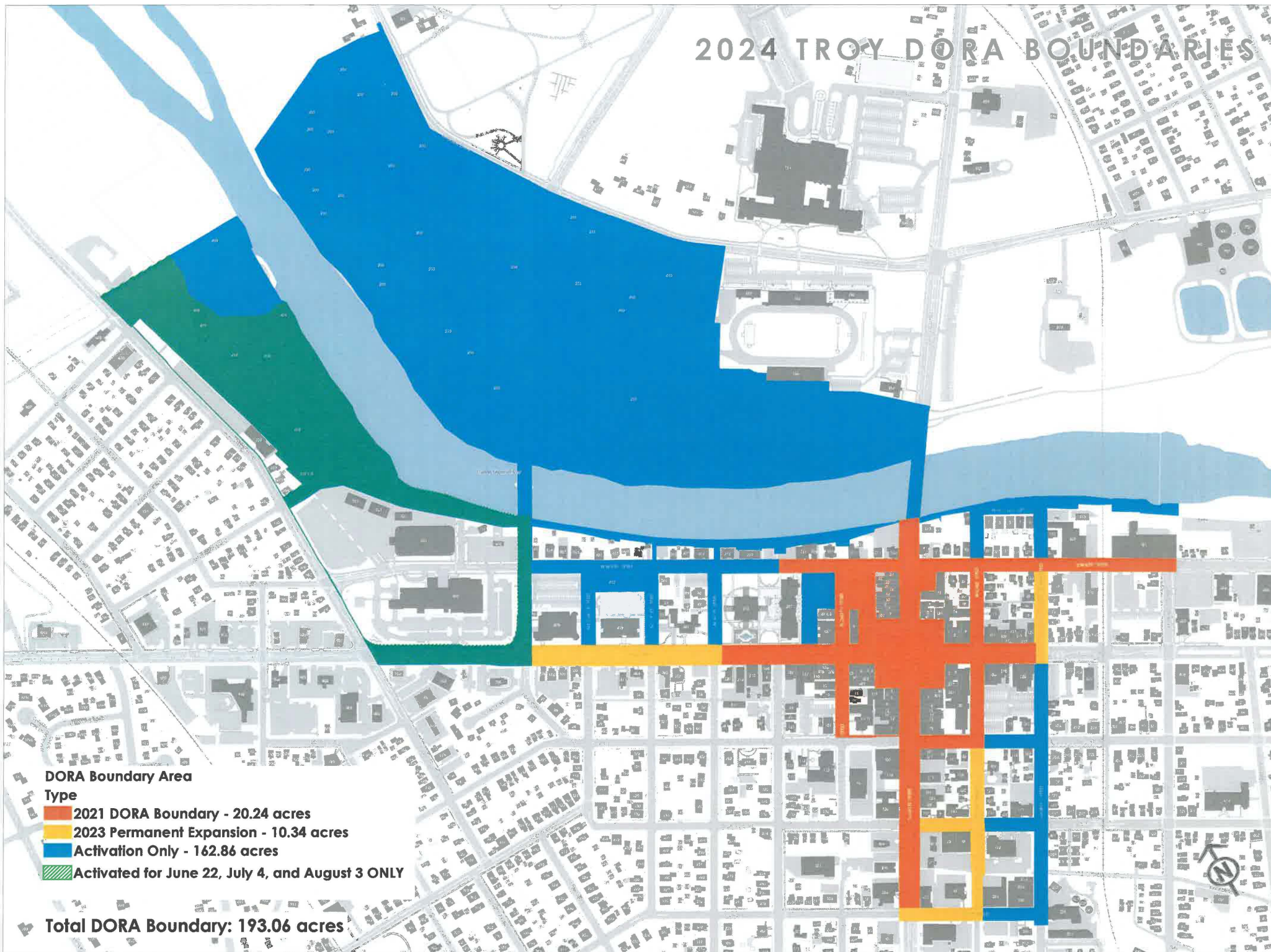
REQUESTED ACTION:

It would be appreciated if the Board would consider amending the prior recommendation to be recommending that Council authorize temporary activation of the DORA for the Treasure Island concerts on June 22, July 4 and August 3, 2024, and authorizing the Director of Public Service and Safety to execute the Treasure Island Non-Ticketed Use Agreements for the concerts on June 22 and August 3.

encl.

cc: Ken Siler
Jeremy Drake

2024 TROY DORA BOUNDARIES





MEMORANDUM

TO: Board of Park Commissioners

FROM: Patrick E. J. Titterington

DATE: February 28, 2024

SUBJECT: ACTIVATION OF PART OF TEMPORARY DORA AREA FOR 2024 TROY STRAWBERRY FESTIVAL

RECOMMENDATION:

That the Board of Park Commissioners recommends to Troy City Council that a portion of the DORA Temporary Activation Boundary be activated for the 2024 Troy Strawberry Festival.

BACKGROUND:

Troy City Council established an expanded DORA boundary that could be considered for activation, in part or total, for items such as special events. The Troy Area Chamber of Commerce (Chamber) has requested that there be a temporary activation of a portion of the area during the Troy Strawberry Festival, for Saturday, June 1 and Sunday, June 2, 2024, as follows:

- The Chamber has requested a permit from the Miami Conservancy District (MCD) associated with the use of the levee area under the MCD jurisdiction, including the consumption of alcohol on the MCD property.
- The Chamber will be required to obtain the necessary permit from the Ohio Division of Liquor Control, and to provide liquor liability insurance for their sale of alcohol.
- The attached map shows the total DORA Temporary Activation Boundary, with the requested activation area shown in gold. The requested area includes the N. Market Street Bridge and a portion of the levee. Having the N. Market Street Bridge included permits persons to carry DORA beverages from the downtown venue to the levee venue.
- Extending the boundary will also include requiring additional barricades, signage and additional trash containers that will be required. These items, including the emptying of the trash containers, are the responsibility of the Chamber.
- The Chamber will have one point of sales for alcohol, which will likely be on the upper levee, somewhat near the Senior Citizens Center. The Chamber will not have a point of sales for alcohol in the downtown venue, leaving the sale of DORA beverages to the downtown businesses.
- The temporary activation hours would mirror the standard DORA hours (11:00 AM – 11:00 PM). The hours the Chamber plans to sell alcohol would be noon to 8:30 PM on Saturday and noon to 5:30 PM on Sunday. The Chamber does not plan to sell alcohol on Friday evening during the Strawberry Jam portion of the festival.

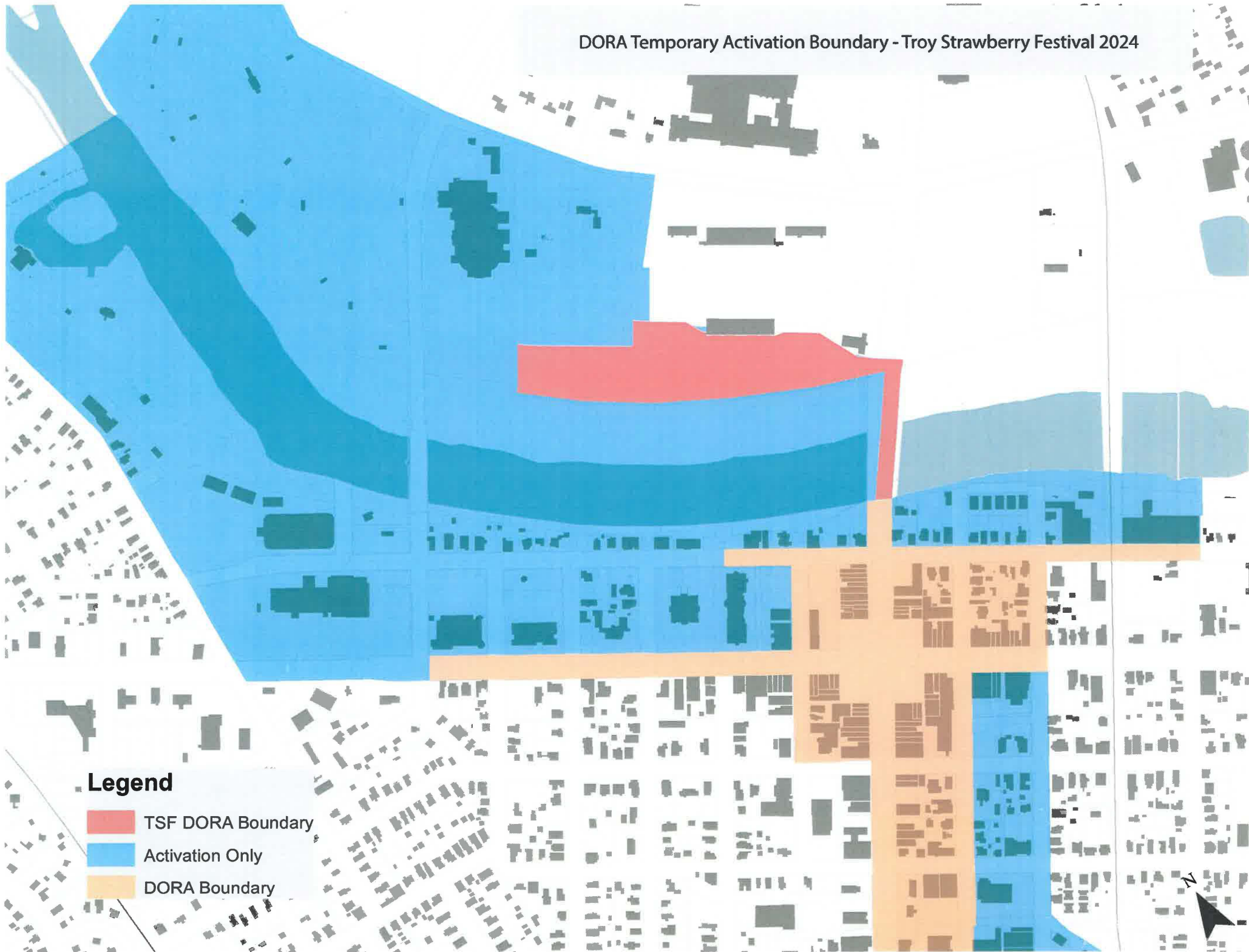
REQUESTED ACTION:

It is requested that the Board consider this request and provide a recommendation to Council that the requested portion of the DORA Temporary Activation Boundary be activated as requested by the Troy Area Chamber of Commerce for the 2024 Troy Strawberry Festival.

encl.



DORA Temporary Activation Boundary - Troy Strawberry Festival 2024



MEMORANDUM

TO: Board of Park Commissioners

FROM: Austin Eidemiller, Planning & Zoning Manager

DATE: March 1, 2024

SUBJECT: The Reserves at Cliff Oaks Subdivision

BACKGROUND:

The City of Troy received an application for the Reserves at Cliff Oaks Subdivision. The proposed plan includes 136 buildable lots with 10.227 acres (17.4%) of greenspace or drainage lots.

In accordance with Subdivision Regulations section 1117.06, the Planning Commission may agree to accept private open space in lieu of public parkland or fees-in-lieu-of. If such open space is not dedicated to the City, it shall be reserved for the common use of all property owners in the proposed subdivision by covenant on the final record plat or in individual deeds. Such private open space shall be maintained and operated by the Homeowners or Property Owners Association.

The applicant is requesting to provide private open space that is maintained by the HOA instead of public parkland or fees-in-lieu of. In the middle of the development, the applicant is proposing a 0.977-acre park that will include a playground and open space. On the north side of the development, a walking trail is proposed around the detention pond on lot #140. Please see exhibit A for a layout of the subdivision. Please note that this layout has not been finalized by the Planning Commission.

Staff is recommending the acceptance of private open space to be maintained by the HOA instead of public park land due to the following:

1. Edgewater park is located 380 feet from the bounds of the subdivisions. Although this park is undeveloped, the parkland can provide for amenities for both subdivisions. (See Exhibit B map.)
2. The Comprehensive Plan states that Troy has nearly five (5) times the recommended park acreage, and;
3. The Park Department Staff cannot maintain more inventory of parkland.

REQUESTED ACTION:

It is requested that Board of Park Commissioners recommend to the Planning Commission a positive recommendation to accept private open space (maintained by HOA) for the proposed The Reserves at Cliff Oaks Subdivision.

Exhibit A

PROP. EASEMENTS -----
 PROP. SETBACKS -----
 SANITARY IS SHOWN AS DEEP AS POSSIBLE. IT MAY NOT BE CONSTRUCTED THIS DEEP IF NOT NEEDED.

TOTAL AREA: 58,798 ACRES
 TOTAL GREEN SPACE: 10,227 ACRES (17.4%)
 PROPOSED ZONING: R-4 SINGLE-FAMILY RESIDENTIAL DISTRICT
 MIN. LOT SIZE: 9,000 S.F.
 MIN. FRONTAGE: 60'
 FRONT SETBACK: 30'
 REAR SETBACK: 30'
 SIDE SETBACK: 7.5'
 NUMBER OF RESIDENTIAL LOTS: 136
 AGRICULTURAL RESIDENTIAL LOT: SEE PLAN VIEW
 NUMBER OF GREEN SPACE LOTS: 8
 TYPICAL LOT SIZE: 80'x150'
 NEW STREETS: 6,278'
 STREET R/W: 50' OR 60' (SEE PLAN VIEW)
 50' R/W STREET WIDTHS: 35'
 60' R/W STREET WIDTHS: 37'

PHASE 1
 TOTAL LOTS: 54
 NEW STREETS: 2,912'
 PHASE 2
 TOTAL LOTS: 22
 NEW STREETS: 1,023'
 PHASE 3
 TOTAL LOTS: 34
 NEW STREETS: 1,286'
 PHASE 4
 TOTAL LOTS: 26
 NEW STREETS: 1,057'
 GREEN SPACE (8 LOTS)
 RETENTION POND

THE RESERVES AT CLIFF OAKS SUBDIVISION TO BE LOCATED SOUTH OF FENNER ROAD AND EAST OF THE INTERSECTION OF FENNER ROAD AND WILSON ROAD. PROPOSED STREETS TO TIE INTO FENNER ROAD AND PARKVIEW DRIVE.

OWNER: DENLINGER & SONS BUILDERS, INC.,
 BART DENLINGER
 (937) 335-9096
 1281 ARCHER ROAD, TROY, OH 45373
 BART@DENLINGERANDSONS.COM

ENGINEER: CHOICE ONE ENGINEERING
 937-497-0200
 440 E. HOEWISHER ROAD, SIDNEY, OH 45365

VICINITY MAP



THE RESERVES AT CLIFF OAKS
 CITY OF TROY
 REVISION
 FILE /
 PREL
 DRAW
 K1
 CHECK
 A1
 PROJ
 MATR
 DATE
 03-27
 SHEET
 10

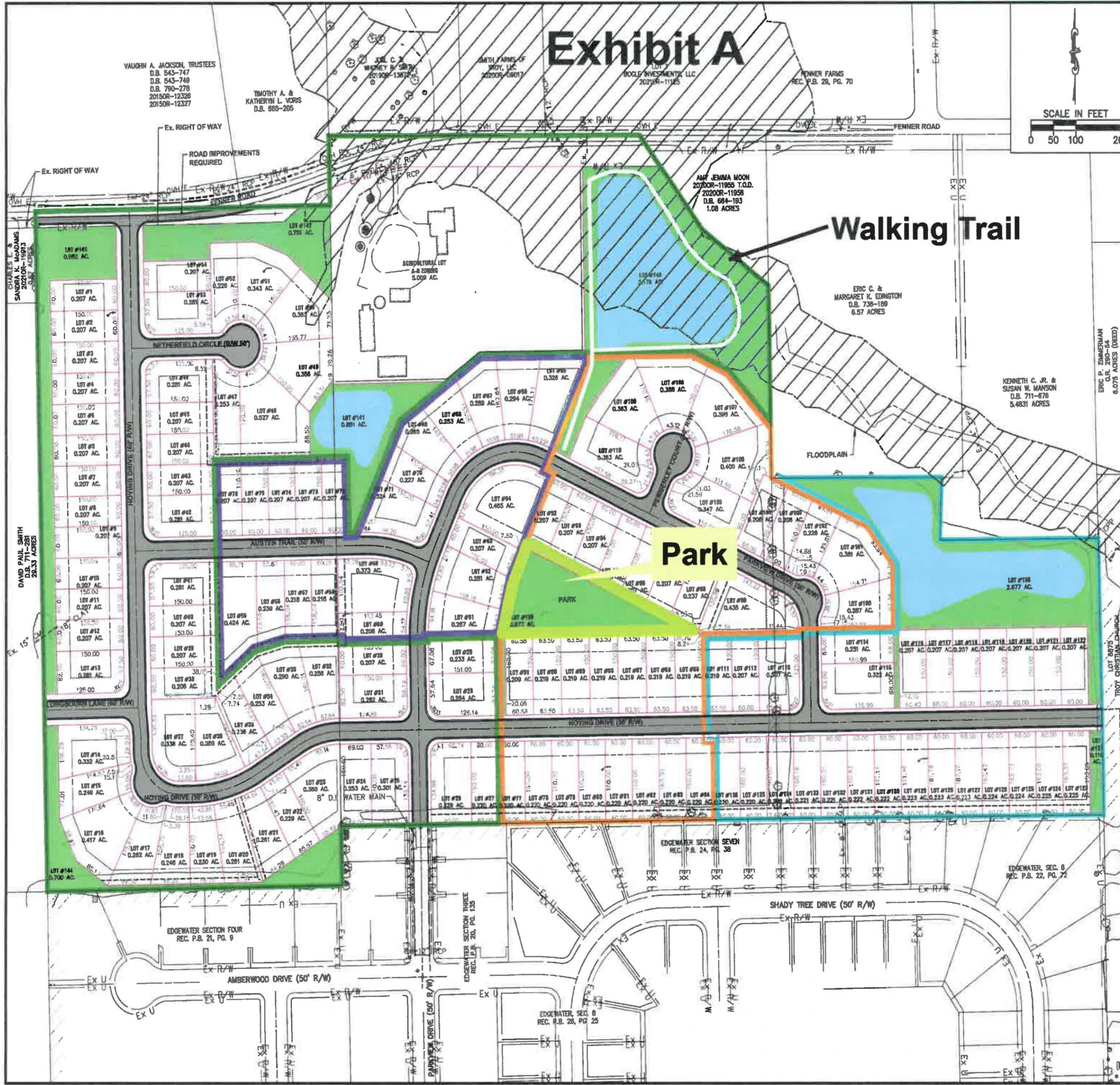


Exhibit B

Fenner Road

Edgewater Park

Amberwood Drive

Arbor Lane

Wooden Lane

Parkview Drive

Parklawn Court

Twin Lakes Drive

Pond View Drive

Edgewater Drive

Shady Tree Drive

W Market Street

NORTH